Local Special Education Annual Plan and Report
2007-2008

Submitted by:

Newport News City Public Schools
County/City/Town

12465 Warwick Blvd.
Address

Newport News, Virginia 23606

May 15, 2007
Date

Questions regarding this plan should be directed to:

Robert L. Pietrasanta
Name

757-591-4597
Telephone Number

robert.pietrasanta@nn.k12.va.us
Email Address

Please return the original and one (1) copy of the Local Special Education Annual Plan and Report from Newport News City Public Schools (LEA) by May 21, 2007 to the following address:

Melissa C. P. Smith,
Coordinator of Administrative Services
Office of Dispute Resolution & Administrative Services
Department of Education
P. O. Box 2120
Richmond, VA 23218-2120
TABLE OF CONTENTS

Page

General Instructions .................................................................................................................. 3

Part I

Superintendent’s Certification for School Divisions ......................................................... 5
Policy Statements .................................................................................................................. 6

Part II

Local Special Education Advisory Committee ............................................................... 9
Special Education in Local and Regional Jails ................................................................. 12
GENERAL INSTRUCTIONS
ANNUAL PLAN PROCESS
2007-2008

All school divisions, state-operated programs, the Virginia School for the Deaf and the Blind at Staunton, and the Virginia School for the Deaf, Blind, and Multi-Disabled at Hampton (the Virginia Schools) are required to establish eligibility for funding under the Individuals with Disabilities Education Improvement Act of 2004 (IDEA '04). IDEA '04 requires that each local educational agency (LEA), in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State’s policies and procedures, which have been established in accordance with IDEA '04.\(^1\) This Annual Plan process helps ensure the LEA’s accountability, and in turn the Virginia Department of Education’s accountability, for implementation of the IDEA '04 requirements in providing programs for children with disabilities.

The following pages provide the necessary forms to assist Virginia’s school divisions, state-operated programs, and the Virginia Schools in preparation of their respective 2007-2008 Annual Plan. Please also refer to the Superintendent’s Memo, dated December 8, 2006 for additional information and contact assistance.

Virginia Department of Education
Division of Special Education and Student Services
Office of Dispute Resolution and Administrative Services

(804) 225-2013

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\(^1\) See IDEA ’04 § 1413(a)(1).
PART I

☐ Superintendent’s Certification for School Divisions

☐ Policy Statements
SUPERINTENDENT’S CERTIFICATION  
For Annual Plan Year 2007-2008

For the purpose of implementing the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA ‘04), I certify that throughout the period of the 2007-2008 grant award, the Newport News Public Schools will comply with all the requirements of Part B of IDEA ‘04, and its federal implementing regulations, dated October 13, 2006, at 34 C.F.R. Part 300 et al., including, but not limited to:

(1) All of the policies and procedures that were approved as part of the LEA’s 2006-2007 Annual Plan under Part B of the IDEA ’04 that are not inconsistent with the 2006 federal implementing regulations of IDEA ‘04;

(2) All of the eligibility requirements of Section 613 of IDEA ‘04;

(3) Each of the requirements of IDEA ’04 outlined in the Virginia Department of Education’s Guidance Document dated November 2005, and entitled, “Required Modifications to Local Policies and Procedures;” and

(4) Each of the new requirements of the IDEA ’04 federal implementing regulations, as outlined in the Virginia Department of Education’s “Addendum to Local Policies and Procedures,” dated 2007.

I certify that Newport News Public Schools has developed local policies and procedures for the Special Education Program, which are kept current, and which ensure compliance with the requirements of the IDEA ‘04, its 2006 federal implementing regulations, and the Virginia Board of Education’s regulations. These policies and procedures were developed in consultation with the local Special Education Advisory Committee and were approved by the School Board of Newport News Public Schools on May 15, 2007 (Date).

I further certify that all students, including those who may be placed in regional programs by this agency, are afforded all assurances as delineated in this document.

Finally, I certify that the Virginia Department of Education’s document entitled, “Addendum to Local Policies and Procedures” (Addendum), dated 2007, serves as an addendum to this LEA’s local policies and procedures. The Addendum outlines those modifications which are required to ensure compliance with IDEA ‘04’s federal implementing regulations, which became effective October 13, 2006. The modifications outlined in the Addendum are in addition to those changes which were required to ensure compliance with IDEA ’04, and which were outlined in the Virginia Department of Education’s Guidance Document entitled, “Required Modifications to Local Policies and Procedures,” dated November 2005.

______________________________  May 15, 2007  
Superintendent or Designee    Date
POLICY STATEMENTS

The Newport News Public Schools (LEA) assures that it has in effect policies, procedures, and programs that are consistent with the policies and procedures, which the Virginia Department of Education (VDOE) has established in accordance with IDEA ’04, and its federal implementing regulations, to ensure each of the following:

• A free appropriate public education will be available for each child with disabilities, ages two to 21, inclusive (FAPE).

• A full educational opportunity goal is provided for all children with disabilities, from birth to age 21, inclusive, including appropriate career education, pre-vocational education, and vocational education (Full Opportunity).

• All children, ages two to 21, inclusive, residing in the LEA who have disabilities and need special education and related services, who have not been parentally-placed in a private or home school, are identified, located, evaluated, and placed in an appropriate educational program (Child Find).

• An individualized education program will be maintained for each child with disabilities (IEP).

• To the maximum extent appropriate, children with disabilities will be educated with children who are nondisabled in the Least Restrictive Environment (LRE).

• Children with disabilities and their parents or guardians are guaranteed procedural safeguards in the process of identification, evaluation, educational placement, or the provision of a free appropriate public education (Procedural Safeguards).

• Surrogate parents will be appointed, when appropriate, to act as advocates to serve the education interest of children, age two to 21, inclusive, who are suspected of being or are determined to be disabled (Surrogate Parents).

• Testing and evaluative materials used for the purpose of classifying and placing children with disabilities are selected and administered so as not to be racially or culturally discriminatory (Protection in Evaluation Procedures).

• Program evaluation shall be conducted annually (Program Evaluation).

• Confidential records of children with disabilities shall be properly maintained (Confidentiality).

• Children with disabilities, who are participating in Part C early intervention programs, and who will be participating in Part B preschool programs, will experience a smooth and effective transition between the programs (Transition from Part C).
All children, ages two to 21, inclusive, who have disabilities and need special education and related services, and who are parentally-placed in a private school or home school, which is located within the geographic boundaries of the LEA, are identified, located, evaluated and provided services, in accordance with the results of the consultation process (Private Schools).

Homeless children with disabilities will be served in accordance with the requirements of the McKinney-Vento Homeless Assistance Act (McKinney-Vento Act).

Special education and related service personnel, including paraprofessionals, are appropriately and adequately prepared and trained, and measurable steps will be taken to recruit, hire, train, and retain highly qualified personnel to provide special education and related services to children with disabilities (Personnel Requirements).

Required information is submitted to VDOE, as requested, regarding the performance goals and indicators which VDOE established to determine the progress of children with disabilities (Performance Goals).

Children with disabilities are given the right to participate in the State Assessment System (Assessments).

There will be on-going parent consultation (Parent Involvement).

Policies and procedures will be in effect which are designed to prevent the inappropriate overidentification or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment. (Disproportionality).

Children with disabilities are not required to obtain prescription medication as a condition of attending school, receiving an evaluation, or receiving special education and related services. (Mandatory Medication).

Funding will be used to develop and implement coordinated, early intervening educational services, as required (Early-Intervening Services).

Children with disabilities who attend charter schools are provided services in the same manner as other children with disabilities, who attend public schools (Charter School Students).

Instructional materials will be provided to children with a visual impairment or other print disabilities in a timely manner (Instructional Materials).

Efforts will be made to cooperate with the United States Department of Education (USDOE) to ensure the linkage of records pertaining to migratory children with disabilities (Migratory Children).
PART II

☐ Local Special Education Advisory Committee
☐ Special Education in Local and Regional Jails
LOCAL SPECIAL EDUCATION ADVISORY COMMITTEE

There shall be a local advisory committee for special education appointed by each local school board to advise the school board through the division superintendent. The composition of the committee shall include parents of children with disabilities and persons with disabilities.2

A. Membership.

Local school division personnel shall serve only as consultants to the committee.

B. The function of the local advisory committee shall be as follows:

1. Advise the local school division of unmet needs in the education of children with disabilities;

2. Assist the local school division in the formulation and development of plans for improving performance of children with disabilities specified in the Virginia Special Education Improvement Plan.

3. Participate in the development of priorities and strategies for meeting the identified needs of children with disabilities;

4. Submit periodic reports and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board;

5. Assist the local school division in interpreting plans to the community for meeting the special needs of children with disabilities for educational services; and

6. Review the policies and procedures for the provision of special education and related services prior to submission by the local school board and the Virginia Department of Education.

C. Public notice shall be published annually listing the names of committee members and including a description of ways in which interested parties may express their views to the committee.

D. Committee meetings shall be held at least quarterly and shall be open to the public.

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2 See the Virginia Regulations, at 8 VAC 20-80-90 E.
## LOCAL SPECIAL EDUCATION ADVISORY COMMITTEE (LAC)*

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<thead>
<tr>
<th>NAME</th>
<th>FULL MAILING ADDRESS AND ZIP CODE</th>
<th>AGENCY OR GROUP REPRESENTED</th>
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<tr>
<td>Chairperson:</td>
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<tr>
<td>Sarah Russell</td>
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<td>Parent, OHI</td>
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<tr>
<td>Mary Beth Helsel</td>
<td></td>
<td>Parent, Autism</td>
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<tr>
<td>Carl Brakman</td>
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<td>Parent, Autism</td>
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<tr>
<td>Sheila Canada</td>
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<td>Parent, Autism</td>
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<tr>
<td>Betty Anby</td>
<td></td>
<td>Grandparent, EMD</td>
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<tr>
<td>George Flood</td>
<td></td>
<td>Soc. Services Rep</td>
</tr>
<tr>
<td>Vera Hansley</td>
<td></td>
<td>Dept. Of Rehab. Services Rep</td>
</tr>
<tr>
<td>Victoria T. Martorano</td>
<td></td>
<td>Comm Rep</td>
</tr>
<tr>
<td>Marlene F. Cherrye</td>
<td></td>
<td>Army Community Service</td>
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**Continue on next page as needed.**

**Date the LAC reviewed the 2007-2008 Annual Plan and Application 03/27/2007**

### NOTES:

- School divisions are requested to notify the Virginia Department of Education at (804) 371-7421 if the person serving as the LAC chairperson changes.

- Local school division employees who regularly attend LAC meetings are not members of the committee and should only be listed as "consultants".

- All information submitted as part of the LEA’s Annual Plan is subject to requests made in accordance with Virginia’s Freedom of Information Act (Code of Virginia, at § 2.2-3700 *et al.*). Therefore, please consider each LAC member’s preference regarding which address is reported.
## LOCAL SPECIAL EDUCATION ADVISORY COMMITTEE (LAC)*

<table>
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<tr>
<th>NAME</th>
<th>FULL MAILING ADDRESS AND ZIP CODE</th>
<th>AGENCY OR GROUP REPRESENTED</th>
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<tr>
<td>Richard Mills</td>
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<td>PCDC Rep</td>
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<tr>
<td>Warren Mills</td>
<td></td>
<td>Comm Rep</td>
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<tr>
<td>Maqbool Sheikh</td>
<td></td>
<td>Comm. Civic Rep</td>
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<tr>
<td>Freddie Simons</td>
<td></td>
<td>HNN-CSB</td>
</tr>
<tr>
<td>Amy Stroka</td>
<td></td>
<td>PEEP Recommended Candidate</td>
</tr>
<tr>
<td>Stephanie Diggs</td>
<td></td>
<td>LD Recommended Candidate</td>
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<tr>
<td>Latonya McCallum</td>
<td></td>
<td>LD Recommended Candidate</td>
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<tr>
<td>Thomas Grummell</td>
<td></td>
<td>DD Recommended Candidate</td>
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<tr>
<td>Pamela Santos</td>
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<td>DD Recommended Candidate</td>
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<tr>
<td>Sara McClain</td>
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<td>EMD Recommended Candidate</td>
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<tr>
<td>Brock Everett</td>
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<td>EMD Recommended Candidate</td>
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<tr>
<td>Chanel Mitchell</td>
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<td>HI Recommended Candidate</td>
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<tr>
<td>Dynatt Vann</td>
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<td>OHI Recommended Candidate</td>
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<tr>
<td>Lori Watson</td>
<td></td>
<td>Autism Recommended Candidate</td>
</tr>
<tr>
<td>Joan Brunner</td>
<td></td>
<td>Community Rep. Recommended Candidate</td>
</tr>
<tr>
<td>Dr. Charlene Greiner</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Supervisor, Special Education</td>
</tr>
<tr>
<td>Marian Harper</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Supervisor, Special Education</td>
</tr>
<tr>
<td>Marlene Montandon</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Supervisor, Special Education</td>
</tr>
<tr>
<td>Wanda Council</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Supervisor, Special Education</td>
</tr>
<tr>
<td>Dr. Lisa Powers</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Supervisor, Special Education</td>
</tr>
<tr>
<td>Robert Pietrasanta</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Supervisor, Special Education</td>
</tr>
<tr>
<td>Ruthann Newton</td>
<td>21 Burns Drive Newport News, VA 23601</td>
<td>Coordinator, Parent Resource Center</td>
</tr>
<tr>
<td>Dr. Kari Weston</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>Executive Director, Curriculum &amp; Instruction</td>
</tr>
<tr>
<td>Teddy Hicks</td>
<td>12465 Warwick Blvd. Newport News, VA 23606</td>
<td>School Board Member</td>
</tr>
</tbody>
</table>
SPECIAL EDUCATION IN LOCAL AND REGIONAL JAILS

Each local school division with a regional or local jail in its jurisdiction shall establish an interagency agreement with the sheriff or jail administrator responsible for the operation of the jail. The interagency agreement shall address staffing and security issues associated with the provision of special education and related services in the jail. It is suggested that you review your agreement annually.

Interagency Agreement

School Division Newport News Public Schools    Local or Regional Jail Newport News

Directions: Please check the appropriate response. Either yes or no must be checked for question 1.

1. Is there a local or regional jail located within the geographic boundaries of your school division?

   Yes.√    Check and continue on to question 2.

   No. ______ You have completed the special education in jails section of the annual plan.

2. Has the Interagency Agreement between your school division and the jail been revised since the submission of your most recent annual plan?

   Yes._______ Check and submit your revised Interagency Agreement with the 2007-2008 annual plan.

   No.√_______ Your existing Interagency Agreement will remain in effect until revisions are made. You do not need to submit it.
Newport News Public Schools
School Division

REPORT ON IMPLEMENTATION
OF THE 2005-2006 ANNUAL PLAN

Submit a report indicating the extent to which the annual plan for the 2005-2006 school year has been implemented (Virginia School Laws §22.1-215).

The plan for the 2005-06 school year has been fully implemented with a full range of services offered to students within the Newport News Public Schools.

In addition to services to students with disabilities, 2-21 years of age, comprehensive staff development activities took place that included teachers, teacher assistants, bus drivers, administrators and parents in an effort to enhance those services.

Staff development included topics such as Collaboration, Success for all Students; Closing the Achievement Gap, Classroom Discipline, Response to Intervention, Child Study Committee Activities/Procedures and Disproportionality, Transition Services, Crisis Prevention Intervention, Wilson Reading Training, Direct Instruction & Reading Mastery Training, Services Available from T-TAC, Recruiting Licensed Personnel, Extended School Year Services, Managing Electronic IEPs, Great Leaps Training and Changes in the NCLB Act and Implications for the Disabled Student, as well as a variety of activities on the use of technology in the classroom and using advanced assistive technology techniques with students.

The Local Improvement Plan was addressed consistently throughout the year. The training provided in the plan was well accepted by those teachers involved with many more wanting to be included. The plan has placed many more strategies and instructional tools in the hands of teachers and increased the ways in which they can tailor instruction to meet each student’s needs.

The Local Special Education Advisory Committee has continued to meet on a monthly basis and has worked closely with the division’s Special Education Department, identifying areas to be addressed. The committee heard presentations at each meeting in areas relevant to the delivery of services to our population with disabilities. Many of those presentations were made by division staff. Local Advisory Committee members participated along with members of the Special Education Department in a training opportunity provided by the Virginia Department of Education during the 2005-06 school year.

Services to students in the local jail continued for the fourth year with the support of personnel from the Sheriff’s Office. During the course of the year continuing professional development was implemented with jail intake personnel relative to the identification of students entering with IEPs from their school.

Medicaid services continued to be provided through the division’s occupational and speech therapists and Administrative Claiming continued. The intent continues to be increasing Medicaid billing in the future to include, transportation, psychological testing and nursing services as those opportunities are made available through the Department of Education and the Department of Medical Assistance Services.
PART III

☐ Applications for Federal Funds

Note:

As part of the application for federal funds, LEAs are required to submit the “Proposed Grant Budget” forms for Sections 611 and 619 funding. For an annual plan to be considered received in “substantially approvable” form, school divisions and state-operated programs must submit the above-referenced forms as part of the application for federal funds, and they must submit the information electronically via the Online Management of Education Grant Awards (OMEGA) System, using an Excel spreadsheet entitled, “Annual Plan Financial Information Attachment” (Attachment). Before the Attachment may be submitted using OMEGA, the individual uploading the document must have permission to submit an “Application Request” for Section 611 and 619 funding. To obtain the necessary permissions, an “OMEGA User Permission Form OP1” (OP1 form) must be completed establishing user access. Instructions for completing the OP1 form and online training opportunities are available at [www.doe.virginia.gov/VDOE/omega](http://www.doe.virginia.gov/VDOE/omega). Please mail the completed OP1 form to the following address no later than April 1, 2007:

Department of Education  
Attn: Accounting Department  
P.O. Box 2120  
Richmond, Virginia 23218-2120

Questions regarding entering data via OMEGA should be addressed to Omega Support, at [omega.support@doe.virginia.gov](mailto:omega.support@doe.virginia.gov).
REQUIRED DOCUMENTS
(Assemble and submit in the following order. Do NOT return appendices.)

Section 1.

General Assurance & Compliance Documents

-Submission Statement/Signature Page

-GEPA Assurance

-Lobbying, Debarment/Drug-free Work Place Certification

Section 2.

Instructions and Application for IDEA Part B Section 611 Funds (Flow-through funds)

Section 3.

Instructions and Application for IDEA Part B Section 619 Funds (Preschool funds)
SECTION 1

GENERAL ASSURANCE & COMPLIANCE DOCUMENTS
SUBMISSION STATEMENT

Under the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA ‘04), and its 2006 federal implementing regulations, at 34 C.F.R. Part 300 et al., a local educational agency, which desires to receive funds under the Act, must provide the following assurances:

(1) The attached Application for Part B Funds under the provisions of IDEA has been approved by the Newport News Public Schools on May 21, 2007.

   Name of School Board (if LEA)   Date

(2) The education agency shall be responsible for (1) the control of funds provided under part B of the Act; (2) title to property acquired with those funds; and (3) the education agency will administer such funds and property.

(3) The education agency shall maintain records which show that where Part B funds are used to supplement existing services or to provide additional services to meet special needs, those services shall be at least comparable to services provided to other children with disabilities in the education agency with state and local funds.

(4) The education agency application and all pertinent documents related to such application, including all evaluations and reports relative to the application shall be made available for public inspection.

(5) The education agency shall maintain records showing that Part B funds are used to supplement and, to the extent practicable, increase the level of state and local funds expended for the education of children with disabilities. Part B funds shall, in no case, be used to supplant local and state funds.

(6) The funds provided under Part B of the Act shall be used to employ only those professional personnel who meet appropriate State standards. In addition, all other professional personnel employed, such as therapists, etc., shall be properly licensed.

(7) The Virginia Department of Education assumes rights to all materials and/or products developed in this project, including equipment purchased with Part B funds.

(8) No person shall, on the grounds of race, color, national origin, sex, disabling condition or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received financial assistance under the provisions of the Act.

(9) The policies and programs established and administered by the education agency shall meet eligibility requirements for assistance under this Act.

(10) The education agency shall provide students enrolled in private schools an opportunity to participate in programs funded through Part B of IDEA ‘04.

(11) The education agency will ensure that projects involving construction, are not inconsistent with overall State plans for the construction of school facilities. In developing plans for construction,
due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under section 504 of the Rehabilitation Act of 1973 and subsequent amendments in order to ensure that facilities constructed with the use of Federal funds are accessible to, and usable by, individuals with disabilities.

(12) The educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in Part B programs significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects.

(13) The educational agency will ensure that none of the funds expended under Part B programs will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

(14) The education agency will ensure that funds expended under Part B of IDEA ’04 will only be used for the costs which are directly attributable to the education of children with disabilities, and which exceed the average annual per student expenditure during the preceding year as computed in accordance with 34 C.F.R. § 300.202, and Appendix A of the IDEA ’04 federal implementing regulations.

(15) The education agency will ensure that funds expended under Part B of IDEA ’04 will not be used to reduce the level of expenditures made from local funds below the amount expended for the education of children with disabilities from state or local funds during the preceding fiscal year, in accordance with 34 C.F.R. § 300.203 of the IDEA ’04 federal implementing regulations.

(16) The education agency will ensure that in accordance with 34 C.F.R. § 300.133, and Appendix B of the IDEA ’04 federal implementing regulations, during the grant award period, a proportionate share of the education agency’s Section 611 subgrant will be set aside to be expended for children with disabilities, ages 3 through 21, who are parentally-placed in a private school, and a proportionate share of its Section 619 subgrant will be set aside to be expended for children with disabilities, ages 3 through 5, who are parentally-placed in a private school. This education agency further assures that if it has not expended for equitable services all of its set-aside funds by the end of the fiscal year for which it was appropriated, the education agency will obligate any remaining funds for one additional year to provide special education and related services to children with disabilities who are parentally placed in a private school.

(17) The education agency shall maintain records demonstrating compliance with the provisions of IDEA ’04 and its federal implementing regulations, including each of the assurances outlined above, and afford the State Educational Agency access to those records that it may find necessary to ensure the correctness and verification of the information required under this Act.

May 21, 2007

Authorized Signature – Superintendent/SOP Director

Ashby C. Kilgore
(Name typed or printed)

Interim Superintendent
(Title)
Applicants for federal assistance are required under Section 427 of Title II, the General Education Provisions Act (GEPA), enacted as a part of the 2001 No Child Left Behind Act amendments to the Elementary and Secondary Education Act of 1965, to address equity concerns that may affect full participation of potential program beneficiaries (teachers, students or parents) in designing their federally-assisted projects. Section 427 requires identification of barriers to full participation, if any, and a description of steps taken, or that will be taken to overcome them. The legislation highlights six characteristics that describe broad categories of persons or groups that may more frequently encounter barriers to participation. The characteristics are: Gender, Race, National Origin, Color, Disability, and Age.

Several strategies that may be used to overcome barriers that might affect participation of individuals described by these characteristics are identified on this form. (In this document, race and color have been combined. At the division’s discretion, the two characteristics may be treated separately). Space has been provided for the division to describe other strategies, if any, to overcome barriers that might exist related to the identified characteristics, and to identify other barrier subjects and provide a descriptive statement of corrective steps related to overcoming those barriers. If the division deems it necessary, a more detailed description of a barrier related to any one of the identified characteristics may be provided in the blank space allocated below the characteristic.

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<tr>
<th>Check all of the federally-assisted program areas to which the attached GEPA statement applies</th>
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<tbody>
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<td>Part B-Education for Homeless Children and Youth</td>
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<td>Title II-The Carl D. Perkins Vocational and Applied Technology Education Program</td>
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<td>Title III, Part A, Subpart 2 ESEA: Technology Literacy Challenge Fund</td>
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<td>RACE AND/OR COLOR</td>
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<td>Provide awareness-of/sensitivity-to issues of race/color bias through</td>
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<td>Provide awareness of people functioning in non-traditional roles/jobs/professions through</td>
<td>Provide awareness of people of different racial/color groups functioning in all roles/jobs/professions through</td>
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<td>___ Mentorships</td>
<td>___ Mentorships</td>
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<tr>
<td>___ Internships</td>
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</tr>
<tr>
<td>___ field trips</td>
<td>___ field trips</td>
</tr>
<tr>
<td>___ awareness/career days</td>
<td>___ awareness/career days</td>
</tr>
<tr>
<td>___ advisory committees</td>
<td>___ advisory committees</td>
</tr>
<tr>
<td>___ highlighting current/former students who have succeeded in non-traditional jobs</td>
<td>___ highlighting current/former students who have succeeded in non-traditional jobs</td>
</tr>
<tr>
<td>___ tours of school facilities, classrooms, laboratories that prepare students for nontraditional roles</td>
<td>___ tours of school facilities, classrooms, laboratories that prepare students for nontraditional roles</td>
</tr>
<tr>
<td>other ______________________</td>
<td>other ______________________</td>
</tr>
<tr>
<td>Encourage participation in all programs and activities through</td>
<td>Encourage participation of all students and staff, regardless of race or color, in all programs and activities through</td>
</tr>
<tr>
<td>___ active recruitment of under-represented genders</td>
<td>___ active recruitment of under-represented groups</td>
</tr>
<tr>
<td>___ providing transportation or child care</td>
<td>___ added support such as providing transportation or child care</td>
</tr>
<tr>
<td>___ exchanges between educators and business representatives</td>
<td>___ exchanges between educators and business representatives</td>
</tr>
<tr>
<td>other ______________________</td>
<td>other Diversity Conference</td>
</tr>
<tr>
<td>Ensure appropriate representation of genders</td>
<td>Ensure appropriate representation of all races and colors</td>
</tr>
<tr>
<td>___ in all activities</td>
<td>___ X in all activities</td>
</tr>
<tr>
<td>___ in all instructional materials</td>
<td>___ X in all instructional materials</td>
</tr>
<tr>
<td>___ in all promotional materials</td>
<td>___ X in all promotional materials</td>
</tr>
<tr>
<td>other</td>
<td>other</td>
</tr>
</tbody>
</table>
## General Education Provisions Act Statement as Required Under Section 427

### Check Identified Subject of Barrier

<table>
<thead>
<tr>
<th>____ Disabilities</th>
<th>____ Age</th>
<th>____ Other Factors That Might Limit Participation</th>
</tr>
</thead>
</table>
| **Identify accommodations**<br> X in the IEP  
 X in the 504 plan | **Provide awareness-of/sensitivity-to issues of bias related to issues of age and the aging process through**<br> ____ Workshops  
 ____ exchange programs  
 ____ group counseling  
 ____ individual counseling  
 other ______________ | |
| **Provide program activity materials**<br> X in Braille  
 X in large print  
 X on audio tape  
 X on video tape | **Ensure that personnel/other administrators are aware of and refrain from unfair activities related to issues of age through**<br> ____ equitable hiring practices  
 ____ age-free assignment of responsibilities  
 ____ workshops  
 ____ special activities  
 ____ group counseling  
 ____ individual counseling  
 other ______________ | |
| **Provide program accessibility to students/staff with disabilities through**<br> X Orientation and mobility training  
 X interpreter services  
 X closed captioning  
 X assistive technology devices  
 X personal assistants  
 X program accessibility  
 X early identification and intervention  
 X elimination of architectural barriers | **Ensure objective and positive representation of age groups**<br> ____ in all activities  
 ____ in all workshop materials  
 ____ in all promotional materials  
 other ______________ | |
| **Provide awareness-of/sensitivity-to issues of bias related to disabilities through**<br> X Workshops  
 ____ exchange programs  
 ____ group counseling  
 X individual counseling  
 other ______________ | **Ensure appropriate representation of people with disabilities**<br> X in all activities  
 ____ in all workshop materials  
 X in all promotional materials  
 other ______________ | |
| **Ensure that personnel/other administrators are aware of and refrain from unfair activities related to issues of disabilities through**<br> ____ Workshops  
 ____ exchange programs  
 ____ group counseling  
 X individual counseling  
 other ______________ | |
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, “New Restrictions on Lobbying,” and 34 CFR Part 85, “Government-wide Debarment and suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants).” The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000 as defined at 34 CFR Part 82, Sections 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statement in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Section 85.605 and 85.610—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee’s policy of maintaining a drug-free workplace; Any available drug counseling, rehabilitation, and employee assistance programs; and

(3) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

<table>
<thead>
<tr>
<th>Place of Performance (Street address, city, county, state, zip code)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Check [   ] if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE
(Grantees Who Are Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.506 and 85.610 –

A. As a Condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S. W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>PR/Award Number and/or Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newport News City Public Schools</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Printed Name and Title of Authorized Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Ashby C. Kilgore, Interim Superintendent</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
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</table>

ED 80-001312/9
SECTION 2

INSTRUCTIONS AND APPLICATION FOR
IDEA PART B SECTION 611 FUNDS
(FLOW-THROUGH FUNDS)

(Grant Period: July 1, 2007 – Sept. 30, 2009)
LEA/SOP (or Fiscal Agent) Name:

Three Digit Code Number: 117

Address: 12465 Warwick Blvd.
  Newport News, VA 23606

PROJECT DIRECTOR

Name Robert L. Pietrasanta

Email robert.pietrasanta@nn.k12.va.us

Fax 757-599-5605

Telephone (757) 591-4597

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs/SOPs and the amounts to be combined into a single award. Individual letters from the participating LEAs/SOPs authorizing release of funds to the designated fiscal agent must accompany this application. Note: All participating agencies must still complete and return all documents contained in Part III – 2007-2008 Special Education Annual Plan.

<table>
<thead>
<tr>
<th>Participating Agency Name</th>
<th>Code Number</th>
<th>Amount Released</th>
</tr>
</thead>
</table>

STATE EDUCATIONAL AGENCY ACTION (To be completed by State educational agency)

<table>
<thead>
<tr>
<th>DATE RECEIVED</th>
<th>SEA OFFICIAL</th>
<th>REVISIONS</th>
<th>DATE APPROVED</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Y:</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td>N</td>
<td></td>
</tr>
</tbody>
</table>
Newport News Public Schools
LEA/SOP

PROPOSED USE OF 2007-2009 Part B, Section 611, Flow Through FUNDS
(Add additional sheets as necessary.)

List and briefly describe all personnel (i.e. teachers, instructional assistants, administrators, clerical, support personnel, and other) to be supported in whole or in part with grant funds (with proposed budget amounts and FTEs).

1000 – Personnel – 5,006,705
1 P.E. teacher for adapted P.E.
140 special education teacher assistants
1 parent resource center coordinator
4 secretaries
76 special education teachers
Portion of compensation for special education summer services
Compensation for student workers in the special education department
Reimbursement for HQ Requirements

2000 – Employee Benefits – 1,243,685
Benefits for above employees

Briefly describe all additional activities, goods and services (with proposed budget amounts) to be supported with grant funds.

3000 – Purchased Services – 100,000
Contracted services to address the needs of special education students

5000 – Other Charges – 239,385
Indirect Costs as outlined by the Commonwealth of Virginia
Staff Training

6000 – Materials & Supplies – 28,423
FORM SE006 - PROJECT BUDGET (following page)

Complete Form SE006, column C, by allocating grant funds to object code categories 1000 through 8000. Descriptions of object code categories are provided in Appendix B. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the applicant agency who have responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars ($5,000) or more, to be purchased with grant funds.

Provide information on proposed out-of-state/country travel to be supported with grant funds.

Note: Where equipment items and/or travel details are not known at the time this application is submitted, applicants may budget for equipment and travel and seek specific approval at a later date (prior to purchase or travel).

1000 – Personnel – 5,006,705

1 P.E. teacher for adapted P.E.
140 special education teacher assistants
1 parent resource center coordinator
4 secretaries
76 special education teachers
Portion of compensation for special education summer services
Compensation for student workers in the special education department
Reimbursement for HQ Requirements

2000 – Employee Benefits – 1,243,685
Benefits for above employees

3000 – Purchased Services – 100,000
Contracted services to address the needs of special education students

5000 – Other Charges – 239,385
Indirect Costs as outlined by the Commonwealth of Virginia
Staff Training

6000 – Materials & Supplies – 28,423
VIRGINIA DEPARTMENT OF EDUCATION  
SPECIAL EDUCATION FEDERAL PROGRAM  
PROPOSED GRANT BUDGET  
Part B, Section 611, Flow Through Funds (July 1, 2007 – September 30, 2009)  
Applicant Name: Newport News Public Schools  
Applicant 3-digit Code Number: 117  
Contact Person Name: Robert L. Pietrasanta  
Contact Person Title: Director, Special Education  
Telephone No.: 757-591-4597  
E-mail: robert.pietrasanta@nn.k12.va.us  
Fax No.: 757-599-5605  

<table>
<thead>
<tr>
<th>(A) EXPENDITURE ACCOUNTS</th>
<th>(B) OBJECT CODE</th>
<th>(C) PROPOSED BUDGET AMOUNT</th>
<th>(D) FOR DOE USE ONLY</th>
</tr>
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<tbody>
<tr>
<td>Personal Services</td>
<td>1000</td>
<td>5,006,705</td>
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</tr>
<tr>
<td>Employee Benefits</td>
<td>2000</td>
<td>1,243,685</td>
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</tr>
<tr>
<td>Purchased Services</td>
<td>3000</td>
<td>100,000</td>
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<tr>
<td>Internal Services</td>
<td>4000</td>
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<tr>
<td>Other Charges</td>
<td>5000</td>
<td>239,385</td>
<td></td>
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<tr>
<td>Materials/Supplies</td>
<td>6000</td>
<td>28,423</td>
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</tr>
<tr>
<td>Joint Operations</td>
<td>7000</td>
<td></td>
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</tr>
<tr>
<td>Capital Outlay (list below)</td>
<td>8000</td>
<td></td>
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</tr>
</tbody>
</table>

**TOTAL PROPOSED BUDGET**  
6,618,198

Proposed Equipment: (List items costing $5,000 or more):

Proposed Out-of-State/Country Travel (destination, purpose, estimated cost, # of people):

DO NOT WRITE BELOW THIS LINE – DOE USE ONLY

<table>
<thead>
<tr>
<th>Date Received:</th>
<th>Total Award Amount: $</th>
<th>Grant Manager:</th>
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<tbody>
<tr>
<td>Date Approved:</td>
<td>DOE Award #:</td>
<td>Payee Code #:</td>
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<tr>
<td>SEA Official:</td>
<td>CFDA#: 84.027A</td>
<td>Proposal Modified: Y / N</td>
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<td>Project Code:</td>
<td>Fed. Award #:</td>
<td>In the Amount of: $</td>
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</table>
Intentionally Omitted
Pages 16-26
SECTION 3

INSTRUCTIONS AND APPLICATION
FOR
IDEA PART B SECTION 619 FUNDS
(PRESCHOOL FUNDS)

(Grant Period: July 1, 2007 – Sept. 30, 2009)
LEA/SOP: Newport News City Public Schools

Mailing Address: 12465 Warwick Blvd. Newport News, VA 23606

ECSE Contact Person: Dr. Lisa Powers

Title: Supervisor, Special Education

Phone: (_757)_591-4668

Email: lisa.powers@nn.k12.va.us

Provide the following information IF this is a JOINT APPLICATION:

Amount Allocated to LEAs if Joint Application $______________

<table>
<thead>
<tr>
<th>COOPERATING SCHOOL DIVISIONS</th>
<th>AMOUNT ALLOCATED</th>
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<tbody>
<tr>
<td></td>
<td>$</td>
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<td></td>
<td>$</td>
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<tr>
<td>TOTAL</td>
<td>$</td>
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</table>
Complete Form SE006, column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. Descriptions of object code categories are provided in appendix B. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the applicant agency who have responsibility for completing the Annual School Report – Finance Section.

Provide information on proposed out-of-state/county travel to be supported with grant funds.

Note: Where equipment items and/or travel details are not known at the time this application is submitted, applicants may budget for equipment and travel and seek specific approval at a later date (prior to purchase or travel).
<table>
<thead>
<tr>
<th>(A) EXPENDITURE ACCOUNTS</th>
<th>(B) OBJECT CODE</th>
<th>(C) PROPOSED BUDGET AMOUNT</th>
<th>(D) FOR DOE USE ONLY</th>
</tr>
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<tbody>
<tr>
<td>Personal Services</td>
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<td>95,313</td>
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<tr>
<td>Employee Benefits</td>
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<td>36,359</td>
<td></td>
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<tr>
<td>Purchased Services</td>
<td>3000</td>
<td>34,005</td>
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<tr>
<td>Internal Services</td>
<td>4000</td>
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<tr>
<td>Other Charges</td>
<td>5000</td>
<td>9,338</td>
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</tr>
<tr>
<td>Materials/Supplies</td>
<td>6000</td>
<td>19,769</td>
<td></td>
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<tr>
<td>Joint Operations</td>
<td>7000</td>
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<td></td>
</tr>
<tr>
<td>Capital Outlay (list below)</td>
<td>8000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL PROPOSED BUDGET**

194,784

Proposed Equipment: (List items costing $5,000 or more):

Proposed Out-of-State/Country Travel (destination, purpose, estimated cost, # of people):

**DO NOT WRITE BELOW THIS LINE – DOE USE ONLY**

<table>
<thead>
<tr>
<th>Date Received:</th>
<th>Total Award Amount: $</th>
<th>Grant Manager:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Approved:</td>
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<td>CFDA#:</td>
<td>Proposal Modified: Y / N</td>
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<tr>
<td>Project Code:</td>
<td>Fed. Award #:</td>
<td>In the Amount of: $</td>
</tr>
</tbody>
</table>

Form SE006 (11/06)
Newport News Public Schools
LEA/SOP

2007-2009 619 GRANT - EARLY CHILDHOOD SPECIAL EDUCATION PROJECT
AND BUDGET DESCRIPTION

In narrative format, provide a general description and budget outline of the goods and services to be purchased with the IDEA, Part B, Section 619, ECSE funds listed in the previous section.

Personnel

a. 2 Early Childhood Special Educators
b. 2 Early Childhood Paraprofessionals
c. 2 Early Childhood Special Educators – Extended School Year
d. 2 Early Childhood Paraprofessionals – Extended School Year

In-service training related to preschool curriculum implementation and development;
In-service training related to preschool collaboration and inclusion;
Preschool program evaluation development and implementation in conjunction with division-wide school improvement initiatives;
Professional development for administrators, teachers, and paraprofessionals to include in and out-of-state travel, food and lodging, costs for workshops and conferences, and technology training;
Field trip costs for preschool classes;
Coordination of transition activities with infant/toddler programs to include the development of transition materials;
Child Find activities conducted independently or in conjunction with other community agencies to include screenings, evaluations and training;
Personnel costs for child find activities after contract hours, including the summer, to include screening, evaluation, eligibility and IEP activities.

Goods

a. Equipment to include Rifton chairs, therapy balls, Touch Windows, Intellikeys and accompanying software
b. Instructional materials to include toys and manipulatives for learning centers, curriculum materials, books, assessment instruments, adaptive switches and other computer adaptations, disposable gloves, paints, finger-paints, construction paper, paint brushes, crayons, scissors, markers, chalk, musical instruments, records, audio cassette tapes, laundry and cleaning supplies, computer software
c. Classroom furniture, storage units, and office supplies not otherwise provided by the division

Goods and Services

Services
a. Tuition for preschoolers with disabilities serviced in a private community-based preschool
b. Occupational and physical therapy
c. Costs for child find activities after contract hours including the summer to include screening, evaluation, eligibility and IEP activities
**Personnel services (1000)**
1. compensation for two early childhood special educators
2. compensation for two early childhood paraprofessionals
3. compensation for two early childhood special educators (summer)
4. compensation for two early childhood paraprofessionals (summer)

1. benefits for two early childhood special educators
2. benefits for two early childhood paraprofessionals

**Purchased Services (3000)**
1. tuition costs for preschoolers served in a community-based private preschool
2. contract occupational and physical therapy services
3. personnel costs for summer screenings, evaluation, eligibility and IEP activities

**Internal Services (4000)**
None at this time

**Other Charges (5000)**
1. indirect costs as outlined by the Commonwealth of Virginia
2. professional development opportunities for administrators, teachers and teacher assistants
3. in-service activities

**Materials and Supplies (6000)**
1. instructional materials including classroom supplies
2. educational and computer software
   adaptive toys, switches and other computer adaptations