



Student Attendance

Student attendance is a reporting category for Adequate Yearly Progress (AYP) under the No Child Left Behind federal legislation. It is paramount that attendance be accurately reflected for each student at every school.

Please complete student attendance on eSIS within the hour of student arrival each day. Students who arrive after the second bell are considered tardy and must report to the office. Students who eat breakfast may be late to the classrooms depending on the number of students eating breakfast, so it is essential that you have knowledge of which students eat breakfast.

Send all letters or notes from parents regarding absences and tardies to the office using the designated system; some schools have a staff member collecting correspondence, while others have students deliver correspondence in a designated folder/container. Please write the students complete name and room number on any student correspondence.