

Student Advancement ■ Gifted Services

12465 Warwick Boulevard, Newport News, VA 23606-3041 ■ phone: 757-591-4566 ■ fax: 757-595-7522

**Appeal Process
Gifted Services
Newport News Public Schools**

Individuals wishing to have a decision of the Identification/Placement Committee for Gifted Services reviewed should:

1. Appeal the decision in writing to the Supervisor of Gifted Services. The appeal must be made within **20 working days** of the receipt of the letter stating that the student did not qualify for placement in the Gifted Services program. The written request must include specific reasons for the appeal.
2. The appeal letter should be sent via email to Kimberly Beckerdite, Supervisor of Gifted Services at kimberly.beckerdite@nn.k12.va.us or via mail to:
Gifted Services
Newport News Public Schools
12465 Warwick Blvd.
Newport News, VA 23606
3. Within **30 working days** of the receipt of the written appeal to the Supervisor of Gifted Services, the Appeals Committee at the administrative level will investigate the situation.
4. Concerned parties will be notified, in writing, of the findings of the Appeal Committee within **45 working days** after the decision is made.