



**February 18, 2025
Addendum #1
FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – Invitation for Bid:	IFB #008-0-2025/SNB Heritage High School Media Center HVAC Replacement
For Delivery To:	Newport News Public Schools
Bids Due:	March 10, 2025 at 2:00 PM EST

The above is hereby changed to read:

- 1. Change to Pre-Bid Conference:** Due to impending inclement weather, the optional Pre-Bid Conference is changed to the following date under Section II: Special Instructions to the Bidder, Letter D:

Pre-Bid Conference: An Optional pre-bid conference will be held at 5800 Marshall Ave, Newport News, VA 23605 on **Wednesday, February 26, 2025 at 1:00 PM**, Eastern Time to answer any questions regarding this IFB. Any changes determined necessary as a result of this conference or any other source that may affect the responses to the bid will be formally addressed by the Issuing Office via addenda.

Immediately following the pre-bid conference, NNPS will conduct an Optional site visit.

- 2. Change to Questions Due Date:** Due to the impending inclement weather and to allow bidders to submit questions after the Pre-Bid Conference and Site Tour is held, the following is changed under Section II: Special Instructions to the Bidder, Letter H:

Submit questions regarding the Invitation for Bid in writing to the Issuing Office at shannon.bailey1@nn.k12.va.us no later than **Tuesday, March 4, 2025, 3:00 P.M.** Eastern Time. Necessary replies will be issued to all Bidders of record as addenda that shall become part of the contract documents. Oral instructions do not form a part of the bid documents.

All other provisions of the IFB shall remain unchanged.

Sincerely,
Shannon Bailey, VCCO, VCO
Director of Procurement
shannon.bailey1@nn.k12.va.us
757-591-4560 x10752

Name of Firm

Signature/Title

Date