

NEWPORT NEWS PUBLIC SCHOOLS

OPTIONAL PREBID CONFERENCE

DATE : October 22, 2025

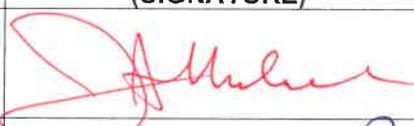
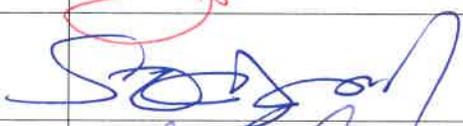
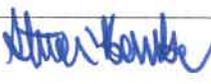
TIME: 10:00 A.M. (EST)

LOCATION: Campus for Student Success – 746 Adams Dr. Newport News, VA

IFB: #011-0-2026/SB

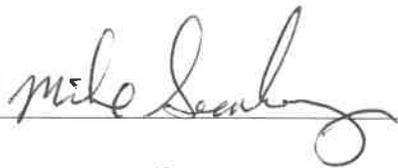
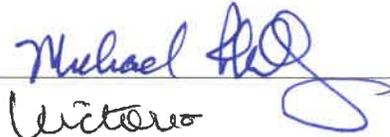
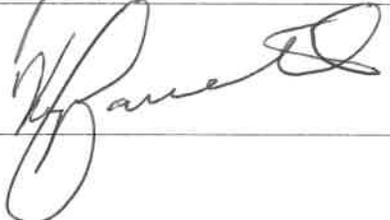
TITLE: Campus for Student Success Multi-Purpose Room Renovations

NUMBER OF ATTENDEES: 19

COMPANY NAME	REPRESENTATIVE'S NAME AND TITLE (PRINTED)	REPRESENTATIVE'S NAME (SIGNATURE)
Gerloff Painting	Jacob Mzlow Estimator	
KBC	Sung Jon Project Manager	
VANAR CONSTRUCTION	Lou Luongo ESTIMATOR	
WINPS	STEVE SMITH PROJECT MANAGER	
QUINN EVANS ARCHITECTS	JACK HASTEN ARCHITECT	
TCE	Mike Powers CA	
Centennial	Steven Banks / Estimator	
Mike Scarborough		



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COMPANY NAME	REPRESENTATIVE'S NAME AND TITLE (PRINTED)	REPRESENTATIVE'S NAME (SIGNATURE)
All W Services	Mike Scarborough	
CENTINIAL	JOHN AGNOS	
AR Chesson	Jared Phillips	
GL Commercial	Michael Phillips	
DSG Construction Handwritten	Victoria Birckbichler	Victoria Birckbichler
LE BALANCE ELECTRICAL	JEFF WATERS	
TAYLOR ENTERPRISES	RONALD TAYLOR CAROLYN TAYLOR	
ATLANTIC ENVIRONMENTAL	Botch Steelup PM	
Crest Contracting	Karin Rodan PM	
Masters Mechanical	Kyle Garrett	



Optional Pre-Bid Conference Agenda

October 22, 2025 at 10:00 AM EST

IFB #011-0-2026/SB – Campus for Student Success Multi-Purpose Room Renovations

Location: 746 Adams Drive Newport News, VA 23601

Introductions:

Shannon Bailey, Director of Procurement

Steve Smith, Facilities Project Manager Plant Services

Jack Hasten, Quinn Evans Architects

Sign in, please print legibly

- 1. Optional Prebid Conference:** This conference is held to answer any questions regarding the IFB. Any changes determined necessary as a result of this conference will be formally addressed by the issuance of an addendum on eVA and the NNPS Purchasing webpage. Attendance is optional. The purpose of the site visit is to acquaint the firms with any and all conditions at the site.
- 2. Purpose:** The purpose of this contract is to obtain the services of a responsive, responsible contractor in accordance with plans and specs to include:

Renovating an existing Gym into a multipurpose meeting space totaling approximately 4,420 SF, within the existing building in accordance with plans and specifications. This project includes interior alterations as designed for these spaces and within the adjacent corridor. Work includes, but is not limited to, demolition of the existing, elevated stage area and other interior and exterior elements. New construction includes new finishes, folding walls, doors, windows, ceilings, and hardware. Interior work alters existing load-bearing and non-load-bearing masonry walls and partitions and provides lintels for new openings. Work includes interior demolition, provision of new doors and frames, finishes, ceilings, plumbing, HVAC, lighting and electrical work.

- 3. Contact with NNPS Staff:** Direct contact with NNPS staff, representatives, and/or agents other than Purchasing Department staff on the subject of this IFB or any subject related to this IFB is expressly **prohibited** except with the prior knowledge and permission of the Purchasing Agent. All questions and communication shall only be made with the Procurement Officer facilitating the IFB.
- 4. IFB Deadline:** Bidder shall ensure its Bid is time stamped by the Issuing Office (12465 Warwick Blvd) no later than the Closing Date and Time shown on the cover page of the IFB.

Bids received after the specified date and time (time stamped 2:01 P.M. or later) will not be considered and will be retained in the Purchasing Office and marked "Late". **Bids are due November 14, 2025 at 2:00 PM EST, unless otherwise changed in a subsequent addendum.**

Bids shall be submitted in accordance with IFB Section J. Bid Submittal Requirements.

***Newport News Public Schools now provides an option to submit electronic copies of the requested bid/proposal through electronic means or hard copy/paper submissions. All bids may be submitted electronically online via eVA using the Bidder's established **eVA Supplier Account, in person, or by mail**. The entire bid response including any / all attachments and any / all addenda must be submitted electronically via



eVA, in person, or mail no later than the closing date and time stated in the solicitation posting. **Faxed or emailed bids will not be accepted.**

It is the responsibility of the Bidder to ensure all required attachments are properly completed, readable and uploaded to eVA by the date and time deadline stated on the electronic solicitation posting. Bidders should allow sufficient time to account for any technical difficulties they may encounter during online submission or uploading of documents. In the event of technical difficulties, suppliers should contact **eVA Customer Care at 1-866-289-7367** or via email at eVACustomerCare@DGS.Virginia.gov. There are video links in the IFB to provide assistance with uploading your bid in eVA if you elect to submit electronically.

5. **Deadline for Questions:** Bidders must submit questions regarding the IFB in writing to the Issuing Office at shannon.bailey1@nn.k12.va.us **no later than 2:00 PM EST, October 27, 2025**. Necessary replies will be issued to all bidders of record as addenda that shall become part of the contract documents. Bidder is responsible for checking the www.eva.virginia.gov, NNPS Purchasing webpage, or contacting the Issuing Office prior to Bid closing to secure any addenda issued for this IFB.
6. **Period of Performance:** A certificate of substantial completion for the work, under this Contract, must be provided to the Owner by Contractor no later than **August 7, 2026**. The date of Substantial Completion is the date certified by the Architect/Engineer. Final completion shall be achieved on or before **September 7, 2026**.
7. **Bonds/Liquidated Damages:**

Bid Bond - Each Bidder shall submit with its bid that is \$100,000.00 or more, an original bid bond from a surety company selected by the Bidder that is authorized to do business in Virginia, or cashier's check, payable to Newport News Public Schools equal to five percent (5%) of the total bid price. The Bid Bond is a guarantee that if the contract is awarded to the Bidder, they will enter into the contract for the work mentioned in the bid.

Performance and Payment Bonds - Successful Bidder shall furnish to Owner a payment bond and a performance bond each equal to one hundred percent (100%) of the Contract price and each payable to Newport News Public Schools before any agreement is approved and issued if the Project assigned to the Successful Bidder is \$500,000.00 or more.

Liquidated Damages: If the Contractor fails to obtain and submit to Owner both a Certificate of Occupancy from the City of Newport News and a Certificate of Substantial Completion from the Architect within the time specified in the contract, the Contractor shall pay liquidated damages to Owner in the amount of **\$1,000** for each calendar day of delay until the work is completed and accepted and both certificates identified above have been properly authorized and submitted to Owner.
8. **Public Bid Opening:** The Bid-Opening will be conducted via ZOOM FORMAT and IN-PERSON at the Issuing Office and any bidder wishing to attend virtually shall utilize the link listed in the solicitation under Section II. Special Instructions to the Bidder, Letter N. Bid Opening. If any changes occur, the information will be issued in a subsequent addendum.
9. **Contract Award:** Contract award will be based on the TOTAL BASE BID AMOUNT (Part A).
10. **Terms and Conditions:** Please review the General and Special Terms and Conditions of the IFB.
11. **Turn over to the A/E Team/NNPS Project Manager, take questions from Prospective Bidders and begin site tour**