



**April 14, 2025
Addendum #1
FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – Invitation for Bid:	IFB #019-0-2025/SB Woodside High School Main Distribution Switchboards Replacement
For Delivery To:	Newport News Public Schools
Bids Due:	May 6, 2025 at 2:00 PM EST

The above is hereby changed to read:

- 1. Change to Question Due Date:** Submit questions regarding the Invitation for Bid in writing to the Issuing Office at shannon.bailey1@nn.k12.va.us no later than **Monday, April 21, 2025 at 3:00 PM EST**. Necessary replies will be issued to all Bidders of record as addenda that shall become part of the contract documents. Oral instructions do not form a part of the bid documents.
- 2. Bid Due Date Extended: Reference Page 1:** Closing Date. The Bid Due Date is hereby changed from April 29, 2025 at 2:00 P.M. EST to **“May 6, 2025 at 2:00 pm EST.”**
- 3. Public Bid Opening Zoom Link:** The Zoom link for virtual participants remains unchanged.

Topic: Bid Opening - Woodside HS Switchboard Replacement
 Time: May 6, 2025 02:00 PM Eastern Time (US and Canada)
<https://nn-k12-va-us.zoom.us/j/84942750215?pwd=y2egg0QJn9Y4nNqGFxm5KI1QcDRkb0.1>
 Meeting ID: 849 4275 0215
 Passcode: 550608

- 4. Pre-Bid Sign In Sheet and Agenda:** See the following pages.

All other provisions of the IFB shall remain unchanged.

Sincerely,
 Shannon Bailey, VCCO, VCO - Director of Procurement
shannon.bailey1@nn.k12.va.us
 757-591-4560 x10752

Name of Firm

Signature/Title

Date

NEWPORT NEWS PUBLIC SCHOOLS

OPTIONAL PRE-BID CONFERENCE

DATE : April 14, 2025

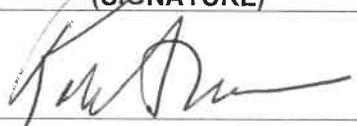
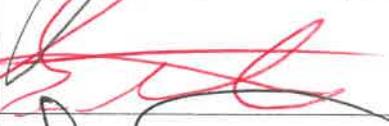
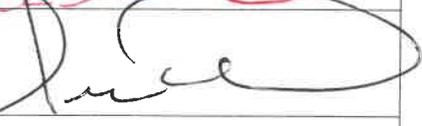
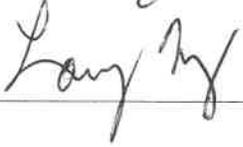
TIME: 10:30 A.M. (EST)

LOCATION: Woodside High School – 13450 Woodside Ln. Newport News, VA 23608

IFB: #019-0-2025/SB

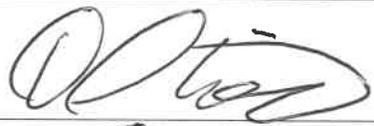
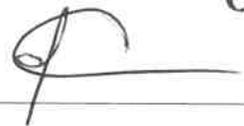
TITLE: Woodside High School Main Distribution Switchboards Replacement

NUMBER OF ATTENDEES: 13

COMPANY NAME	REPRESENTATIVE'S NAME AND TITLE (PRINTED)	REPRESENTATIVE'S NAME (SIGNATURE)
CARIZ ELECTRIC	BOB ROSS P.M.	
Yasenia Vasquez Ebenezer Electric	Yesenia Vasquez Office Manager	
CARR ELECTRIC	Jonathan Deborah Poir	
GARY SCHULTZ	Independent Ltg Electric Superintendent	
Colonialwebb	Ian Levorkian	
A&L ELECTRICAL	WAYNE PROFFITT PM	
A&L ELECTRICAL	HARRY MAY	



NEWPORT NEWS PUBLIC SCHOOLS

COMPANY NAME	REPRESENTATIVE'S NAME AND TITLE (PRINTED)	REPRESENTATIVE'S NAME (SIGNATURE)
SFS	David Eichelberger Project Manager	
SFS	Dennis Gijilaji	
COLONIAL WEBB	JONATHAN AMORY PROJECT MANAGER	
CINC	CAROL DAVIS ELECT. SUPER	
NNPS	Shannon Bailey Director of Procurement	
NNPS	Miguel Fernando	



Optional Pre-Bid Conference Agenda

April 14, 2025 at 10:30 AM EST

IFB #019-0-2025/SB – Woodside HS Main Distribution Switchboard Replacement
Location: 13450 Woodside Lane. Newport News, VA 23608

Introductions:

Shannon Bailey, Director of Procurement
Manny Fernandez, Electrician Supervisor
Mike Powers - Thompson Consulting Engineers
Kenzie Cambar, Thompson Consulting Engineers

Sign in, please print legibly

1. **Optional Prebid Conference:** This conference is held to answer any questions regarding the IFB. Any changes determined necessary as a result of this conference will be formally addressed by the issuance of an addendum on eVA and the NNPS Purchasing webpage. Attendance is optional. The purpose of the site visit is to acquaint the firms with any and all conditions at the site. One conducted tour of the premises will be held. Firms are not allowed to tour the sites unescorted or at any time other than on a scheduled tour. The tour should take no longer than one hour.

2. **Purpose:** The purpose of this contract is to obtain the services of a responsive, responsible contractor in accordance with plans and specs to include:

Remove two existing 4000 amp, 480Y/277-volt, 3-Phase, 4-Wire, Main Distribution Switchboards and install two new 4000 amp, 480Y/277-volt, 3-Phase, 4-Wire, Distribution Switchboards. Disconnect all existing feeder conductors from the existing main distribution switchboards, extend and reconnect to the new branch circuit breakers in the new main distribution switchboards.

3. **Contact with NNPS Staff:** Direct contact with NNPS staff, representatives, and/or agents other than Purchasing Department staff on the subject of this IFB or any subject related to this IFB is expressly **prohibited** except with the prior knowledge and permission of the Purchasing Agent. All questions and communication shall only be made with the Procurement Officer facilitating the IFB.

4. **IFB Deadline:** Bidder shall ensure its Bid is time stamped by the Issuing Office (12465 Warwick Blvd) no later than the Closing Date and Time shown on the cover page of the IFB.

Bids received after the specified date and time (time stamped 2:01 P.M. or later) will not be considered and will be retained in the Purchasing Office and marked "Late". **Bids are due April 29, 2025 at 2:00 PM EST, unless otherwise changed in a subsequent addendum.**

Bids shall be submitted in accordance with IFB Section J. Bid Submittal Requirements.

***Newport News Public Schools now provides an option to submit electronic copies of the requested bid/proposal through electronic means or hard copy/paper submissions. All bids may be submitted electronically online via eVA using the Bidder's established **eVA Supplier Account, in person, or by mail**. The entire bid response including any / all attachments and any / all addenda must be submitted electronically via



eVA, in person, or mail no later than the closing date and time stated in the solicitation posting. **Faxed or emailed bids will not be accepted.**

It is the responsibility of the Bidder to ensure all required attachments are properly completed, readable and uploaded to eVA by the date and time deadline stated on the electronic solicitation posting. Bidders should allow sufficient time to account for any technical difficulties they may encounter during online submission or uploading of documents. In the event of technical difficulties, suppliers should contact **eVA Customer Care at 1-866-289-7367** or via email at eVACustomerCare@DGS.Virginia.gov. There are video links in the IFB to provide assistance with uploading your bid in eVA if you elect to submit electronically.

5. **Deadline for Questions:** Bidders must submit questions regarding the IFB in writing to the Issuing Office at shannon.bailey1@nn.k12.va.us **no later than 3:00 PM EST, Friday April 18, 2025.** Necessary replies will be issued to all bidders of record as addenda that shall become part of the contract documents. Bidder is responsible for checking the www.eva.virginia.gov, NNPS Purchasing webpage, or contacting the Issuing Office prior to Bid closing to secure any addenda issued for this IFB.
6. **Period of Performance:** Substantial and Final completion for the work under this Contract shall be substantially completed on or before July 15, 2026 and final completion shall be completed on or before August 1, 2026.
7. **Bonds/Liquidated Damages:**
Bid Bond - Each Bidder shall submit with its bid that is \$100,000.00 or more, an original bid bond from a surety company selected by the Bidder that is authorized to do business in Virginia, or cashier's check, payable to Newport News Public Schools equal to five percent (5%) of the total bid price. The Bid Bond is a guarantee that if the contract is awarded to the Bidder, they will enter into the contract for the work mentioned in the bid.

Performance and Payment Bonds - Successful Bidder shall furnish to Owner a payment bond and a performance bond each equal to one hundred percent (100%) of the Contract price and each payable to Newport News Public Schools before any agreement is approved and issued if the Project assigned to the Successful Bidder is \$500,000.00 or more.

Liquidated Damages: N/A
8. **Public Bid Opening:** The Bid-Opening will be conducted via ZOOM FORMAT and IN-PERSON at the Issuing Office and any bidder wishing to attend virtually shall utilize the link listed in the solicitation under Section II. Special Instructions to the Bidder, Letter N. Bid Opening. If any changes occur, the information will be issued in a subsequent addendum.
9. **Terms and Conditions:** Please review the General and Special Terms and Conditions of the IFB.
10. **Turn over to the A/E Team/NNPS Project Manager, take questions from Prospective Bidders and begin site tour**