



**April 10, 2023  
Addendum #1  
FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 1 TO ALL OFFERORS:

**Reference – Request for Proposal:**

**Architectural/Engineering (A/E) Professional  
Services**

**RFP# 021-0-2023/SB**

For Delivery To:

Newport News Public Schools

Proposals Due:

Thursday, April 20, 2023 at 2:00 pm EST

**The above is hereby changed to read:**

**1. Pre-Proposal Questions and Responses:**

- a. We are inquiring with regard to an item in the subject RFP which was advertised on eVA. Under Part VI, Special Terms and Conditions, Item WW, Insurance, the minimum Professional Liability limit (including Aggregate Errors and Omissions) is stipulated at \$5,000,000. We ask NNPS to consider reducing this limit to a value that is less restrictive under this RFP. **If an Offeror wants to take exception to the insurance requirements, please red-line this section in your proposal submission and notate the limits amounts you want to change. In the event your firm is shortlisted, during negotiations, NNPS will advise if the limits proposed are acceptable.**
- b. Is it possible to obtain a list of attendants and their contact information from the zoom pre-proposal conference meeting on yesterday? Also, we are a structural only firm, are you accepting proposals from single service firms or do we need to team with other firms to develop a complete design team? **The list of attendees at the Zoom Pre-Proposal conference was posted on eVA and NNPS Purchasing webpage on March, 30, 2023. NNPS is accepting proposals from single-service firms as well as full service, multi discipline firms.**
- c. For the Newport News Public Schools Architectural and Engineering Term Contract, are you looking for full AE teams or individual disciplines? We're structural engineers and not sure if we should team with architects or submit by ourselves. **NNPS is accepting proposals from single-service firms as well as full service, multi discipline firms.**
- d. I wanted to reach out to clarify if the intent of the RFP attached is to seek teams led by an architect only or can a MEP engineer submit as the prime lead? **NNPS is accepting proposals from single-service firms as well as full service, multi discipline firms.**

All other provisions of the RFP shall remain unchanged.

Sincerely,  
Shannon Bailey, VCCO, VCO  
Director of Procurement  
[shannon.bailey1@nn.k12.va.us](mailto:shannon.bailey1@nn.k12.va.us)  
757-591-4560 x10752

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Name of Firm

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Signature/Title

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Date