

Technology Information Services

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Dear NNPS Families:

The purpose of this letter is to inform you that NNPS middle school students will be granted access to email. Gmail is being turned on for our middle school students in an effort to streamline communications between students and teachers while NNPS is closed.

We have created training materials to educate students on how to access their Gmail, write an email, and delete an email. Please use your student's NNPS credentials to log into Chrome before viewing these.

- [Opening Email](#)
- [Sending Email](#)
- [Deleting Email](#)

It is the expectation of students with access to NNPS email to conduct themselves appropriately and in accordance with the Technology Acceptable Use Policy. Please be assured that systems are in place to filter and monitor student email.

Since Newport News Public Schools use Google Suite for Education, students will have access to email via the same account login name as they use for other Google Suite tools such as Google Classroom, Docs, Slides, etc. The [Rights & Responsibilities Handbook](#) explains more about Google Suite and how it is used in NNPS. Students will be able to access their email by logging into their NNPS account through Gmail. This means their account will have all of the typical Gmail functionality. However, students will only be able to email their teachers, not other students.

Student emails are scheduled to go live on **Wednesday, March 25, 2020** for all middle school students. Families are encouraged to use this opportunity to talk to their students about their online presence and being good digital citizens. [Common Sense Media](#) has great resources for talking to teens about these topics.

Sincerely,

The NNPS Technology Department

